



MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is being executed on 18.04.2024 for engaging students in Volunteering activities

BETWEEN

Adi Shankara Institute of Engineering and Technology having its registered office at **Vidya Bharati Nagar, Mattoor, Kalady ,Ernakulam District ,Kerala 683574** , represented by **Dr M S Murali, Principal**

AND

BHUMI is one of India's largest independent youth volunteer non-profit organizations, having its registered office at 3/2, Karpaga Vinayagar Koil St, Mela Ilandaikulam, Alandur, Chennai, Tamil Nadu 600016 represented by **Mr. Satheesh Ravi, Senior Manager, Catalyse - BHUMI.**

PURPOSE:

This Memorandum of Understanding serves to define the roles and responsibilities of both parties in collaborating on social causes. Our joint aim is to actively involve the students of **Adi Shankara Institute of Engineering and Technology** by establishing a Bhumi Club within the college and jointly coordinating Mega volunteering campaigns and Volunteering projects.

Both parties mutually agree to perform as per the terms and conditions mentioned below.

RESPONSIBILITIES OF BHUMI:

- Fostering and facilitating volunteering within the **Adi Shankara Institute of Engineering and Technology** campus to support diverse social causes.
- Bhumi will support in strategizing, planning, implementing Mega Volunteering Events through virtual and in-person sessions
- The Bhumi team will aid students by involving corporate partners in delivering mentorship programs
- Bhumi team will provide a Communication toolkit to student leaders for volunteer recruitment.

- Support student leaders to streamline data collection
- Bhumi will support in ideation of the project and/or provide readymade project templates.
- Issuing a Certificate of Participation upon the successful conclusion of every Mega Volunteering Events.
- Mentoring sustainable social projects at **Adi Shankara Institute of Engineering and Technology**.
- Promoting the volunteering activities/events done with **Adi Shankara Institute of Engineering and Technology** in Bhumi's Social Media handle.

RESPONSIBILITIES OF ADI SHANKARA INSTITUTE OF ENGINEERING AND TECHNOLOGY

Organize and own a minimum of 3 Mega Volunteering Events in the **Adi Shankara Institute of Engineering and Technology** campus engaging 1000+ volunteers

- The college administrators and faculty assume responsibility for forming the Bhumi Team within the college.
- Encourage students to actively participate in volunteering activities and fulfill their commitments.
- Offering compulsory volunteering opportunities to meet their volunteering requirements of X volunteers and X volunteering hours.
- Support Bhumi in recruiting student leaders for your Bhumi club.
- Student leaders are expected to set up projects/events across causes.
- Grant authorization for organizing various Bhumi social activities inside campus
- Support student leaders to execute the activities and share back impact
- Promoting BHUMI's activities/events done in **Adi Shankara Institute of Engineering and Technology** Social Media handle
- Providing support from the college's Social Clubs wherever possible for activities organized
- Use Bhumi's portal and processes to report back data after your events and projects to share impact and other data.

DURATION: The tenure of the MoU would be for a period of one year from the date of execution (i.e.18.04.2024 to 18.04.2025).

The MoU stands canceled after the expiry of one year and shall be open for renewal if the parties agree to do so.

Any amendments or modifications to this MoU shall be made in writing and duly signed by both parties.

The MoU may be terminated/ suspended by either party only after giving 2 months prior notice

Any dispute or grievances between **BHUMI** and **Adi Shankara Institute of Engineering and Technology** shall be addressed and settled mutually.

For Adi Shankara Institute of Engineering and Technology

For BHUMI

Madhu

Principal
ADI SHANKARA INSTITUTE OF
ENGINEERING & TECHNOLOGY
BHARATHI MAHAR,
KALADY, KERALA - 689 678

Authorized Signatory

Satheesh Ravi

SATHEESH RAVI

Senior Manager - Catalyse, Bhumi

Date: 18.04.2024

Place: Chennai

Witnesses: Keerthana Madhu, Associate- Bhumi Catalyse

